

# A SHOWCASE OF COMMUNITY BUSINESSES



*Economic Outlook Breakfast  
and Business Expo*

## Exhibitor Information

- **Agenda – for the Chamber Business Expo**  
**Set-Up:** Monday, November 13<sup>th</sup> from 3 – 9 p.m. (you can pull into the loading dock area to unload. Please move your vehicle after you are done unloading.)  
**Show Hours:** Tuesday, November 14 from 9 a.m. – 4 p.m.  
**Tear Down:** Tuesday, November 14 at 4 p.m. (immediately following show, **not before 4 p.m.**)
- **Parking – IMPORTANT** – If you parked behind the Resort at the loading entrance of Governor’s Hall, please only leave your vehicle there to unload and then immediately move your vehicle to the Resort’s main parking lot. Having vehicles parked on the road to the loading entrance or at the loading entrance door of Governor’s Hall is a violation of fire code.
- **Wireless Access** – Each booth is equipped with free wireless Internet. **OPEN** Internet for all Expo users down in the Governor’s Hall and Governor’s Pre-function area.  
The network name will be given to you the day of the event.
- **Giveaways** – As a reminder, the Chamber will announce one **Grand Prize** giveaway. You are still welcome to host your own giveaways/drawings at your booth to help draw traffic, however they will not be publically announced.
- **Security Available** – Will be available from Monday, November 13<sup>th</sup> at 8 p.m. until Tuesday, November 13<sup>th</sup> at 8 a.m. Please know that your items left in your booth will be safe and protected during this time.

**You do not need to register when you arrive at the Expo** – find your booth and begin setting up. You will find a packet in your booth with lanyards, name tags, expo information and wireless code for the day.

## **QUESTIONS?**

If you find you have a question – here is a list of people who may be of assistance:

Question about your booth set up – **Art Craft** (booth walls, tables, chairs, etc.)

Question about your electrical – **GT Resort & Spa**

There will be Art Craft and GT Resort & Spa staff around during setup and during the day of the Expo. Look for these staff members if you need help.

## **Chamber Staff**

Andi Wagenschutz | Cell Phone – 231-384-1379

## Thank you – Sponsors

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